

Quinter Public Schools USD 293
Official Minutes of Regular Board Meeting
July 10, 2017

Superintendent Kari Kephart called the Regular Board of Education meeting to order at 7:00 P.M. In attendance were Aaron Betz, Tara Thornburg, Dave Polifka, Robert Herl, Shane Mann, Giovanni Caasi, and Travis Hargitt. Also attending were Principal Toby Countryman; and Clerk Evone Waggoner	Call to Order
Motion to approve the agenda as presented. Betz/Mann (m/s/c 6-0)	Approval of Agenda
Motion to elect Aaron Betz as President. Polifka/Caasi (m/s/c 5-1) Betz ab.	Action Item
Motion to elect Robert Herl as Vice-President. Betz/Thornburg (m/s/c 5-1) Herl ab.	
Motion to reappoint Evone Waggoner as Clerk of the Board for the 2017-2018 school term. Mann/Caasi (m/s/c 6-0)	
Motion to approve the Special Board of Education meeting minutes of June 30, 2017. Polifka/Hargitt (m/s/c 6-0).	Approval of Minutes
Motion to approve bills and additional bills checks #22150-21426 as presented. Herl/Polifka (m/s/c 6-0)	Approval of Bills
Giovani Caasi presented the Northwest Tech College report.	Information Report
Motion to reappoint Giovanni Caasi as Board of Education representative for the NWTC. Polifka/Herl (m/s/c 5-1) Caasi ab.	Action Item
NKESC report presented by Aaron Betz.	Information Report
Motion to reappoint Aaron Betz as Board of Education representative for the NKESC. Caasi/Polifka (m/s/c 5-1) Betz ab.	Action Item
Kari Kephart presented the grade school building report. Staff members have been in to meet Mrs. Kephart. QES handbook changes were reviewed. Teacher schedules are complete and will be adjusted if teachers have suggestions. Mrs. Kephart will be sending letters to parents and faculty to welcome them back.	Information Report
Motion to approved QES Handbook with changes. Herl/Mann (m/s/c 6-0)	Action Item
Toby Countryman presented the junior-senior high school building report. Forensics Coach options were discussed. QJSHS Handbook was reviewed. Dress code policy will be updated by committee. Auditorium seat will cost \$25 each to reupholster and will be paid with donations. High jump pit sold and new pit will cost \$6,500- \$7,000. Cooperative agreement with Wheatland for cross country has been approved. Wind turbine has been removed.	Information Report
Motion to approve QJSHS Handbook as amended. Hargitt/Herl (m/s/c 6-0)	Action Item
Kari Kephart presented an all school report. Enrollment is August 1st & 2nd. Kurt Brown will be asked to do an all staff training in ESI (Emergency Safety Intervention), Suicide Prevention, and SPED Law on the first in-service day. Blood Borne Pathogens will be reviewed by Esther Thielen.	Information Report
Kari Kephart presented the Superintendent's report. Faculty Handbook was reviewed. Mrs. Kephart attended a budget 101 meeting.	Information Report
Motion to approve the faculty handbook as presented. Betz/Polifka (m/s/c 6-0)	Action Item
<u>Old Business</u> : None	Information Report

New Business:

Motion to adopt the Annual Waiver of Requirements for Generally Accepted Accounting Principles Resolution: WHEREAS the Unified School District No. 293, Quinter Kansas has determined that the financial statements and financial reports for the year ended 2018 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of the Unified School District No. 293 and WHEREAS there are no revenue bond ordinances or resolutions, or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2017. NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 293, Quinter, Kansas, in the regular meeting duly assembled this 11th day of July, 2016, that the Board of Education waives the requirements of K.S.A. 75-1120a (a) as they apply to the Unified School District No. 293 for the year ended 2018. BE IT FURTHER RESOLVED THAT THE Board of Education shall cause the financial statements and financial reports of the Unified School District No. 293 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State. Mann/Caasi (m/s/c 6-0) Action Items

Motion to adopt KansasLand as the official Depository for USD #293 for the 2017-2018 school term. Polifka/Hargitt (m/s/c 6-0)

Tara Thornburg entered the Board of Education at 7:55 PM. Information Report

Motion to adopt KansasLand as an official Depository for USD #293 Scholarship CD for the 2017-2018 school term. Hargitt/Betz (m/s/c 7-0) Action Items

Motion to appoint Blair Street as Treasurer and Marsha Jamison as Assistant Treasurer for the 2017-2018 school term. Betz/Mann (m/s/c 7-0)

Motion to remove Linda Zeigler from signature cards at KansasLand and The Bank and add Kari Kephart to the signature cards. Herl/Hargitt (m/s/c 7-0)

Motion to reappoint Wanda Dinkel as Assistant Clerk for the 2017-2018 school term. Mann/Betz (m/s/c 7-0)

Motion to approve the Consent Agenda as follows:

- Hearing officer for free and reduced meal applications- Vice President
- Truancy officers –Kari Kephart and Toby Countryman
- Designation of School Attendance Officer- Superintendent/GS Principal and HS Principal
- Food Service Representative –Kari Kephart
- Civil Rights Compliance Officer –Kari Kephart
- Director of Federal Programs- Kari Kephart
- Work Comp Officer- Clerk
- Official Newspaper – Gove County Advocate
- Section 125 Plan Administrator- American Fidelity
- PDC Representative – BOE President
- NWTC Membership
- Home Rule Resolution
- Old Records Resolution
- Activity fund Resolution:

WHEREAS, the Board of Education of Unified School District No. 293, Gove County, Kansas, has determined that the continuation of an activity fund is an effective method to pay expenses for student activities; and WHEREAS, Kansas law authorizes the establishment of school activity funds; NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 293, Gove County, Kansas, that an activity fund designated as the activity fund is created for the purpose of receiving and expending funds for student activities, including athletics, music, and other Board approved student extra-curricular activities. The fund shall be administered by Toby Countryman and Marsha Jamison. The high school shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district. Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A.. 72-8202d, and the provisions of K.S.A. 12-105b shall not apply. ADOPTED by the Board of education of Unified School District No. 293, Gove County, Kansas, the 10th day of July, 2017.

- KSHSAA Membership
- Western Plains Arts Association Membership

Mann/Thornburg (m/s/c 7-0)

Motion to approve school attorney/membership/legal fees to KASB for 2017-18. Polifka/Mann (m/s/c 7-0) Action Item

Motion to approve CPA audit contract for Mapes & Miller as presented. Betz/Caasi (m/s/c 7-0)

Motion to reappoint Shane Mann to the Elementary and Tara Thornburg to the Jr.-Sr. High Site Councils for the 2017-2018 school term. Polifka/Betz (m/s/c 5-2) Mann and Thornburg ab.

Motion to appoint Aaron Betz (Alt.) and reappoint Robert Herl and Travis Hargitt as negotiation representatives. Polifka/Thornburg (m/s/c 7-0)

Motion to establish school lunch prices for the 2017-2018 school term: Preschool snack \$25.00/yr. (reduced \$12.50), K-snack-\$35.00/yr. (reduced \$17.50), Diabetic snack- \$45.00/yr., Extra milk \$.35 per carton, PS-6 breakfast \$1.50 (reduced \$.30), 7-12 breakfast \$1.95 (reduced \$.30), Adult breakfast \$2.35, K-8 lunch \$2.75 (reduced \$.40), 9-12 lunch \$3.00 (reduced \$.40), Adult staff lunch \$3.60, Adult guest lunch \$5.70, Seconds-(main course) according to State Mandate must be charged at product cost, Seconds-(salad bar) will have no charge. The district will transfer \$464.96 from General Fund to the Food Service Fund due to low paid student meal prices. This amount was calculated using the USDA PLE tool.
Polifka/Betz (m/s/c 7-0)

Motion to have textbook, supply, activity, and technology fees the 2017-2018 school term per K.S.A. 72-5389: Preschool day fee \$7.00, K-12 textbook fee \$30.00 (reduced \$15.00), 7-12 Supplies fee \$35.00 (reduced \$17.50), 7-12 Activity fee \$12.00 (reduced \$6.00), K-8 Technology fee \$25.00, 9-12 Technology fee \$50.00, and Instrument Rental fee \$50.00/year (reduced \$25). All fees to be waived for students (except Technology Fee K-12) who qualify for free child nutrition program benefits and all fees reduced by 50% (except Technology Fee K-12) for students who qualify for the reduced child nutrition program benefits. Betz/Mann (m/s/c 7-0)

Motion to approve the resolution to establish regular Board meeting dates. Mann/Herl (m/s/c 7-0)

Motion to adopt the 1116-hour school calendar designating the last 3 days as snow days for the 2017-2018 school term. Betz/Caasi (m/s/c 7-0)

Motion to schedule the 2017-2018 QHS Commencement exercises to be held May 12, 2018 at 3:00 PM. Hargitt/Betz (m/s/c 7-0)

Motion to approve Out of District Transportation Forms as presented. Polifka/Mann (m/s/c 7-0)

Motion to approve KASB June Policy Updates as amended. Betz/Thornburg (m/s/c 7-0)

Motion to accept Fatima Jawad's resignation as cook. Mann/Caasi (m/s/c 7-0)

Board of Education took a 5 minute break at 8:28 PM.

Information Report

Motion to enter into executive session with Supt. Kari Kephart, Principal Toby Countryman, present at 8:34 PM until 8:49 PM for 15 minutes to discuss substitute pay scale pursuant to non-elected personnel exception under KOMA. Betz/Polifka (m/s/c 7-0)

Executive Session

The Board of Education meeting returned to open session at 8:49 PM.

Motion to enter into executive session with Supt. Kari Kephart, Principal Toby Countryman, present at 8:50 PM until 9:10 PM for 20 minutes to discuss non-certified pay and cook applicants pursuant to non-elected personnel exception under KOMA. Betz/Caasi (m/s/c 7-0)

Executive Session

The Board of Education meeting returned to open session at 9:10 PM.

Motion to enter into executive session with Supt. Kari Kephart, Principal Toby Countryman, present at 9:10 PM until 9:30 PM for 20 minutes to discuss non-certified pay and cook applicants pursuant to non-elected personnel exception under KOMA. Betz/Herl (m/s/c 7-0)

Executive Session

The Board of Education meeting returned to open session at 9:30 PM.

Motion to enter into executive session with Supt. Kari Kephart, Principal Toby Countryman, present at 9:30 PM until 9:50 PM for 20 minutes to discuss non-certified pay and cook applicants pursuant to non-elected personnel exception under KOMA. Betz/Polifka (m/s/c 7-0) Executive Session

The Board of Education meeting returned to open session at 9:50 PM.

Motion to enter into executive session with Supt. Kari Kephart, Principal Toby Countryman, present at 9:50 PM until 10:00 PM for 10 minutes to discuss non-certified pay and cook applicants pursuant to non-elected personnel exception under KOMA. Betz/Polifka (m/s/c 7-0) Executive Session

The Board of Education meeting returned to open session at 10:00 PM.

Motion to approve part-time/substitute wages as presented. Polifka/Mann (m/s/c 7-0) Action Items

Motion to approve Kristina Sauer as a cook for the 2017-2018 school year. Mann/Caasi (m/s/c 6-1)

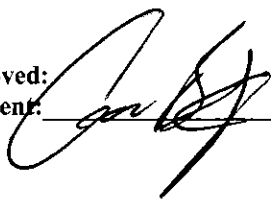
Motion to approve Linda Longowa as a cook for the 2017-2018 school year pending background check. Herl/Hargitt (m/s/c 7-0)

Motion to enter into executive session with Supt. Kari Kephart, Principal Toby Countryman, present at 10:04 PM until 10:09 PM for 5 minutes to discuss pay rate for teachers pursuant to the exception for employer-employee negotiations under KOMA. Betz/Herl (m/s/c 7-0) Executive Session

The Board of Education meeting returned to open session at 10:09 PM.

Aaron Betz adjourned the Board of Education meeting at 10:12 PM. Adjournment

Approved:
President:



Date: 8/1/17

Clerk: Erone Waggoner

Date: 8/1/17